

The Gesneriad Society
2023 Annual Report to the Board

Date: January 28, 2023

Name: Mel Grice

Position/committee: Convention Committee Chair

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Committee Members/Advisors: Jeanne Katzenstein, Mary Helen Maran, Ron Myhr

Back up person to Chair: Jeanne Katzenstein

Current properties: Past convention records and files for future conventions (Jeanne)

Computer projector (\$500) Mel

6 printing calculators and metal cash box for Plant Sales (\$300) Mel

Flower show supplies (plastic saucers, niches, class dividers, etc.) (\$300)

How my committee process works: (needs to be updated as it continually changes/improves)

The job description/committee process is up to date: No

If no, I plan to have an update completed by December 2023 and sent to Paul Susi.

Current Suppliers and Contact Information: Loretta Champion Johnson (HelmsBriscoe, Meetings Procurement and Site Selection Service) <lchampjohn@helmsbriscoe.com>

Activities/accomplishments during past year (2022): Completed a very successful convention in Tacoma WA, our first since the Covid pandemic that resulted in our cancelling our 2020 Convention and having a virtual convention in 2021. Negotiations completed (our first time using HelmsBriscoe services) and contract signed for our 2023 Convention in Richmond VA.

Green activities/possible actions: Continue trying to do more electronically; search for green hotels for conventions.

Future plans/goals: Have a successful 2023 Convention and complete investigation for planning our 2024 Convention in St. Louis, MO. Completely update and simplify the convention manual to cover both chapter-sponsored and destination conventions with a local team but no local chapter. Help to improve process for handling funds for convention and tracking receipts and expenditures. Obtain credit card to be able to provide deposits and small expenditures needed for convention.

Last year's expenses (2022): \$ 0 Reimbursed: \$ 0 Donated: \$ 0

If donated, designate fund:

(undesignated donations will be applied to EMREF)

Proposed budget for next year (2024): Expenses: \$ 500 Income: \$?